

**EMAIL FROM CDPH**

**From:** "NHAP (CDPH-L&C)" <[NHAP@cdph.ca.gov](mailto:NHAP@cdph.ca.gov)>

**Date:** July 1, 2024 at 10:09:29 AM PDT

**To:** "NHAP (CDPH-L&C)" <[NHAP@cdph.ca.gov](mailto:NHAP@cdph.ca.gov)>

**Subject:** Notice from NHAP

Good morning,

We are reaching out to you because we have made a change to the submission of your continuing education (CE) credits at renewal.

The NHAP reviewed the current list of continuing education providers and determined there were not enough providers and courses available in the state of California under Health and Safety Code (HSC) section 1416.50(f). As a result, we decided to accept National Continuing Education Review Service (NCERS) approved courses that are related to Nursing Home Administrator (NHA) duties. The NCERS database is managed by the National Association of Long-term Care Boards (NAB) and is free for licensed Nursing Home Administrators to use to track their completed CEs. Training Providers approved by NCERS will be uploaded and validated completion of courses in the system. This means when you submit your renewal application, we will be able to validate your CE certificates in the system without the need of mailing them to us. The NAB's website has instructions for how to log into and access the CE registry: <https://nabweb.org/licensed-professional/ce-registry-licensure>

Effective July 1, 2024, NHAP will no longer approve continuing education providers or courses for approved providers. NHAP will continue to accept CE courses from approved CEPs. When the current CEP expires with NHAP, NHAP will not renew the program. The provider would work with NAB to get approval and post their units on NCERS. Any NHAP approved courses you have taken or plan to take will have to be mailed in with the renewal application.

If you have any questions, please contact us at [NHAP@cdph.ca.gov](mailto:NHAP@cdph.ca.gov) or you can leave us a voicemail at (916) 552-8780.

Sincerely,  
NHAP Team.